

TECHNICAL ANNEX

EMERGENCY TOOLBOX

FINANCIAL, ADMINISTRATIVE AND OPERATIONAL INFORMATION

The provisions of the financing decision ECHO/WWD/BUD/2019/01000 and the General Conditions of the Agreement with the European Commission shall take precedence over the provisions in this document.

The activities proposed hereafter are subject to any terms and conditions which may be included in the related Humanitarian Implementation Plan (HIP).

1. CONTACTS

Operational Unit in charge	DG ECHO ¹ A/1
Contact persons at HQ	Desk Officer for the Emergency Toolbox Richard Kneller, richard.kneller@ec.europa.eu DREF: Esther El-Haddad, esther.el-haddad@ec.europa.eu

2. FINANCIAL INFO

Indicative Allocation: EUR 15 000 000

Breakdown per Action as per the World-wide decision:

Action (b) Initial emergency response/small-scale/epidemics

• Epidemics Tool	EUR 1 800 000
• Small-scale Tool	EUR 2 200 000
• Acute Large Emergency Response Tool	EUR 8 000 000
• DREF	EUR 3 000 000
Total:	EUR 15 000 000

¹ Directorate-General for European Civil Protection and Humanitarian Aid Operations (ECHO)

3. PROPOSAL ASSESSMENT

3.1. Administrative info

For the Epidemics Tool, Small-Scale Tool and ALERT, subsequent allocation rounds may take place as and when needs arise. The Commission reserves the right not to grant all the funds available.

Epidemics Tool

Allocation round 1

- a) Indicative amount: up to EUR 1 800 000.
- b) Description of the humanitarian aid interventions relating to this allocation round: all interventions as described in the HIP.
- c) Costs will be eligible from 01/01/2019². Actions may start from 01/01/2019.
- d) The expected initial duration for the Action may be up to 12 months.
- e) Potential partners³: All DG ECHO Partners.
- f) Information to be provided: Single Form.⁴
- g) Proposals may be submitted throughout the year in response to specific epidemic outbreaks.

Small-scale Tool

Allocation round 1

- a) Indicative amount: up to EUR 2 200 000. Up to EUR 300 000 available per agreement.
- b) Description of the humanitarian aid interventions relating to this allocation round: all interventions considering needs and respecting criteria described in the HIP.
- c) Costs will be eligible from 01/01/2019⁵. Actions may start from 01/01/2019.
- d) The expected initial duration for the Action may be up to 12 months.
- e) Potential partners³: All DG ECHO Partners.

² The eligibility date of the action is not linked to the date of receipt of the single form. It is either the eligibility date set in the single form or the eligibility date of the HIP, whatever occurs latest.

³ For UK based applicants (non-governmental organisations): Please be aware that you must comply with the requirement of establishment in an EU Member State for the entire duration of the grants awarded under this HIP. If the United Kingdom withdraws from the EU during the grant period without concluding an agreement with the EU ensuring in particular that British applicants continue to be eligible, you will cease to receive EU funding or be required to leave the project on the basis of Article 15 of the grant agreement.

⁴ Single Forms will be submitted to DG ECHO using APPEL

⁵ The eligibility date of the Action is not linked to the date of receipt of the Single Form. It is either the eligibility date set in the Single Form or the eligibility date of the HIP, whatever occurs latest.

- f) Information to be provided: Simplified Single Form⁶, or Single Form if over 6 months.
- g) Proposals may be submitted throughout the year in response to specific events.

Acute and Large Emergency Response Tool - ALERT

Allocation round 1

- a) Indicative amount: up to EUR 8 000 000.
- b) Description of the humanitarian aid interventions relating to this allocation round: all interventions considering needs and respecting criteria described in the HIP.
- c) Costs will be eligible from the triggering event 2019⁷. Actions may start from 01/01/2019.
- d) The expected initial duration for the Action is up to 6 months.
- e) Potential partners³: All DG ECHO Partners. Partners must have the capacity to respond immediately in the affected area. Partners must have the capacity in terms of structure, personnel and financial means, to respond effectively and immediately to the emergency on the scale required.
- f) Information to be provided: Simplified Single Form⁸.
- g) Proposals may be submitted throughout the year in response to specific events.

Support to the IFRC Disaster Relief Emergency Fund (DREF)

Allocation round 1

- a) Indicative amount: up to EUR 3 000 000⁹
- b) Description of the humanitarian aid interventions relating to this allocation round: all interventions as described in the HIP.
- c) Costs will be eligible from 01/01/2019¹⁰. Actions may start from 01/01/2019.
- d) The expected initial duration of the Action is up to 18 months.
- e) Potential partners: Preselected partner is The International Federation of Red Cross and Crescent Societies (IFRC).
- f) Information to be provided: Single Form.¹¹

⁶ Single Forms will be submitted to DG ECHO using APPEL

⁷ The eligibility date of the Action is not linked to the date of receipt of the Single Form. It is either the eligibility date set in the Single Form or the eligibility date of the HIP, whatever occurs latest.

⁸ Simplified Single Forms will be submitted to DG ECHO using APPEL.

⁹ DG ECHO funding to the DREF can be used to replenish the allocations made to individual DREF operations in full or in part, with a maximum amount of EUR 200 000 per operation.

¹⁰ The eligibility date of the action is not linked to the date of receipt of the Single Form. It is either the eligibility date set in the Single Form or the eligibility date of the HIP, whatever occurs latest.

¹¹ Single Forms will be submitted to DG ECHO using APPEL.

Subsequent rounds may take place as and when needs arise.

3.2.Operational requirements:

3.2.1. Assessment criteria

- 1) Relevance
 - How relevant is the proposed intervention and its coverage for the objectives of the HIP?
 - Do joint (prioritised) needs assessment and coordination mechanisms of the humanitarian actors exist, and if so, has the joint needs assessment been used for the proposed intervention and/or has the proposed intervention been coordinated with other relevant humanitarian actors?
- 2) Capacity and expertise
 - Does the partner, with its implementing partners, have sufficient country / region and / or technical expertise?
 - How good is the partner's local capacity? Is local capacity of partners being built up?
- 3) Methodology and feasibility
 - Quality of the proposed response strategy, including intervention logic / logframe, output & outcome indicators, risks and challenges.
 - Feasibility, including security and access constraints.
 - Quality of the monitoring arrangements.
- 4) Coordination and relevant post-intervention elements
 - Extent to which the proposed intervention is to be implemented in coordination with other actions (including where relevant use of single interoperable registries of beneficiaries).
 - Extent to which the proposed intervention contribute to resilience, LRRD and sustainability.
- 5) Cost-effectiveness/efficiency/transparency
 - Does the proposed intervention display an appropriate relationship between the resources to employed, the activities to be undertaken and the objectives to be achieved?
 - Is the breakdown of costs sufficiently displayed/explained?¹²

¹² In accordance with the relevant section of the Single Form guidelines (section10)